



## ***The Flute Finder*** Consignment Agreement

Thank you for choosing ***The Flute Finder*** as your broker for your instrument. Please read the following terms and ask any questions prior to sending your instrument to The Flute Finder.

It is in the best interest of everyone involved to show an instrument for sale in the best condition possible. It is recommended that, if possible, prior to consignment, a flute or piccolo is inspected and adjusted or repaired by a flute repair technician to restore it to the best possible playing condition prior to listing for consignment.

Upon receiving your instrument, my flute professional will inspect it to make sure it is in top selling condition in order to get top dollar. I do not market flutes in need of servicing as I guarantee all flutes I sell. If he advises repairs are required, I will notify you with an estimate prior to servicing. Once you approve the servicing, I will have it completed and send you a digital copy of the repair receipt.

I will cover the cost of repairs up to \$100 and deduct that from your payout once the item is sold. Anything over \$100 will need to be reimbursed to me upon receipt of invoice as soon as possible once service is completed. An invoice will be sent to you for that payment.

While ***The Flute Finder*** cannot guarantee a sale within a certain time frame, it agrees to use all professional skill, knowledge, and experience necessary to the best advantage of all parties in order to sell quickly. It could take 3-6 months for a more expensive flute to sell.

***The Flute Finder*** will recommend pricing based on current market resell value and experience. This is based on age and condition. However, you have the final say over the sell price you would like to receive. No lesser amount from a buyer shall be accepted without your permission.

Once the item sells, the flute finder will pay your payout via check, Venmo, or Zelle payment within 3 business days of received payment clearing.

Instruments are shipped out using UPS, as I have found them to be most reliable. I only send out trials in the U.S. If going outside the U.S. the interested party must make purchase first. They then can return the instrument after the 5-day trial period and receive a refund if needed.

We will do everything possible to insure anyone requesting a trial of your instrument is thoroughly vetted prior to sending it out. A credit card from them is kept on file as added protection. You will be notified ASAP if there is any issue with your instrument.

In the very rare case of an instrument not being returned or lost in transit, The Flute Finder will do everything possible to secure return of your item. If this cannot be accomplished, we will file all necessary paperwork with shipper and law enforcement and forward all this to you to complete your insurance claim and help with the process to make it as easy as possible.

Your Instrument is well cared for the entire time it is in our care.

## As a Consigner you agree:

**A.** The Flute Finder's consignment fee upon your instrument selling is 25% retained upon completion of sale.

**B.** Out of my commission fee I pay:

- All Listing and Selling fees
- All Credit Card Fees
- All Marketing Costs
- Insurance policy

**C.** If you request the return of your instrument at anytime, you will be required to settle up on any approved servicing costs and prepay the return shipping fee (insurance against loss or damage included in cost) of \$35 a flute.

An Invoice will be sent before returning the instrument. A tracking number will be provided as soon as it is mailed.

**D.** Once you have entered into the agreement for us to sell your Instrument, you agree to take down any listing of that instrument from any local or internet location. You agree to let us market and sell your instrument solely.

**E.** If you choose not to have *The Flute Finder* sell your instrument at any point, simply contact us to arrange a return.

Return shipping and any outstanding repair fees are to be paid prior to the item being shipped back to you.

**F.** In the unlikely case that your instrument is lost by the shipper, not returned by a trialer, or is damaged while on trial, we will file the necessary paperwork with our insurance company and do our due diligence to get the instrument back if not returned.

In the case of an insurance claim on your instrument due to loss or theft, pay-out will be made to you once an investigation is completed and the claim is paid.

The payout will be paid as if the item had sold.

Payment will be: the listed purchase price less the 25% consignment fee, minus any outstanding repair bills, just as if the item had been sold.

Claims typically are paid by the insurance company fairly quickly but sometimes there may be a delay due to an investigation.

You may also come pick up the flute and pay any repair balance if in the area.

After such time as it is established that an instrument is not to be sold by *The Flute Finder*, 3 attempts will be made by us to arrange the return.

The owner will have 30 days thereafter to make arrangements for the collection or return of said instrument or it will become the property of *The Flute Finder*.

**Please retain for your records. Please direct all consignment inquiries to:**

**danashaw@theflutefinder.com – 512-623-9938 - Dana Shaw, 9312 Sanford Dr, Austin, TX 78748**

# ***The Flute Finder***

## **Consignment Agreement**

### **Owner of Instrument**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ @ \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

### **Consigned Item to The Flute Finder**

Brand Name: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Model: \_\_\_\_\_

Date of Last Service: \_\_\_\_\_

Age of Item (if known): \_\_\_\_\_

Are you the original owner:      Yes \_\_\_\_\_      No \_\_\_\_\_

Description/Features you wish to highlight:

\_\_\_\_\_  
\_\_\_\_\_

Price you would like item to be listed at: \$ \_\_\_\_\_

***By signing this document I agreed to consign the above listed instrument with The Flute Finder LLC, and verify that I have read, understood, and agree to all articles listed on The above pages. I further understand that the consignment fee is 25% which will be deducted at the time of payout.***

X \_\_\_\_\_ DATE \_\_\_\_\_